



Health & Safety Policy

Aims And Objectives

This is the Health and Safety Policy Statement of Blue Whale Training

Assessment

As a Director , I commit the company to a high standard of health and safety and will comply with all statutory duties on health and safety to ensure, as far as reasonably practical, the health, safety and welfare of all employees in the workplace.

This company will provide safe and healthy working conditions for its employees and other people working under its control and will ensure that the conduct of their work does not endanger employees of others or members of the public.

Sufficient time and resources will be allowed for health and safety and the company will:

- provide adequate control of health and safety risks arising from its works;
- consult with its employees on matters affecting their health and safety;
- provide and maintain safe plant and equipment;
- ensure safe handling and use of substances;
- provide information, instruction and supervision for employees;
- ensure all employees are competent to do their tasks and give them adequate training;
- maintain safe and healthy working conditions;
- ensure that any deliberate breach of health and safety rules and procedures lead to disciplinary action
- review and revise this policy as necessary at regular intervals not exceeding 12 months.

As Director, I will set a good personal example to others in complying with the duties laid upon me and will expect all employees to co-operate with the company in respect of this policy to ensure it is carried out.

Signed:

Ben Hayes - Company Director - August '22

Review Date: August '23

Responsibilities

All employees have an absolute duty to comply and co-operate with the safety management arrangements and procedures of our business and those of our clients businesses when working on their premises or sites.

All employees must:

- Co-operate with all staff on health and safety matters
- Not interfere with anything provided to safeguard their health and safety
- Take reasonable care of their own health and safety
- Report all health and safety concerns

Mr B Hayes - Director

Responsible for:

- Overall directing of safety within the business;
- Health and safety training;
- Health and safety of young persons;
- Reporting accidents to HSE;
- Accidents, First Aid and Work-Related Ill Health

Employees are required to report all accidents, near misses and cases of work-related ill health immediately, and complete the accident book which is kept within the main office at BlueWhale Training. First aid boxes are provided at BlueWhale Training, the location of first aid boxes and names of first aiders or appointed persons are clearly indicated at the training centre

Emergency Procedures

Emergency procedures are outlined during the student induction. Fire risk assessments and the testing and maintaining of fire extinguishers is performed annually. Fire evacuation procedures can be found in reception.

Monitoring

To check our working conditions and ensure our safe working practices are effective and being followed, we will monitor and review health and safety policy and practices by:

Active Monitoring — monitoring feedback from all that interact with the training centre

Reactive Monitoring — recording and investigating occupational ill health, injury, and damage to property

Overall Review

Our policy and procedures will be reviewed every 12 months.